Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

09 Nov 2026

DIVISION MEMORANDUM
No. 551, s. 2026

PARTICIPANTS TO THE REGIONAL CAPACITY-BUILDING WORKSHOP ON REVITALIZED TECHNICAL ASSISTANCE AND SBM ALIGNMENT FOR STAP LEADERS

To: Assistant Schools Division Superintendents
Chief Education Supervisors, SGOD and CID
Concerned Public Schools District Supervisors
Concerned Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 747, s. 2026**, this Office, through the Schools Governance and Operations Division (SGOD), hereby designates the following personnel as participants in the Strategic Technical Assistance to be held on **November 17-19, 2026**, at Great Eastern Hotel, Quezon City, Metro Manila:

a. Dr. Marian L. Arias. EPS SGOD
b. Dr. Ronald Sevilla, PSDS
c. Select Schools under the STAP Program (please see attached regional memo)

2. Travel and other expenses of the above-mentioned personnel incurred in connection with their participation in the activity shall be charged against the Division MOOE or local funds, subject to the usual accounting and auditing rules and regulations.

3. Attached herewith is a copy of Regional Memorandum No. 747 s. 2026 for your reference.

3. Immediate dissemination of and strict compliance with this Memorandum are desired.

MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Reference: RM 748. s, 2026
To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MLA/ Capacity-Building Workshop on Revitalized Technical Assistance and SBM Alignment for STAP Leaders/R2-157482 /11-09-2026

Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
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November 11, 2026

Regional Memorandum

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 708, S. 2026[1]

To: **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 708, s. 2026[2], this Office, through the Field Technical Assistance Division issues this Corrigendum and Addendum to clarify and update the composition of participants and the official venue of the activity.

2. The provisions of the original Regional Memorandum pertaining to the participants are hereby amended to read as follows:
   a. Division Office Participants
      i. Each of the twenty-five (25) Schools Division Offices shall designate the following participants:
         1. One (1) Schools Governance and Operations Division (SGOD) Education Program Supervisor; and
         2. One (1) Public Schools District Supervisor (PSDS).
         3. In addition, seventy-eight (70) principals/school heads of selected STAP schools shall participate in the activity. The detailed list of participating schools and school heads is provided in Annex A.
   b. Regional Office Participants
      i. The following Regional Office personnel shall participate:
         1. 10 Personnel of the Field Technical Assistance Division (FTAD and TWG); and
         2. One (1) representative from each Functional Division.

3. The official venue of the activity is Great Eastern Hotel located at 1400 Quezon Avenue, West Triangle Quezon City, Metro Manila.

4. All other provisions, guidelines, timelines, and administrative arrangements contained in the original Regional Memorandum shall remain in full force and effect.

[1] Capacity-Building Workshop n Revitalized Technical Assistance and Sbm Alignment for STAP Leaders
[2] Capacity-Building Workshop n Revitalized Technical Assistance and Sbm Alignment for STAP Leaders

[1]Roll-Out of the School Governance Council (SGC) Functionality Assessment Tool for Public Elementary Schools

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TUV NORD ISO 9001
Certificate No. PHP QMS 22 93 0085

5. For inquiries and clarifications, kindly contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email at michael.alba@deped.gov.ph or through mobile number 09178882731.

6. Immediate dissemination of and strict compliance with this Memorandum are highly desired.

CARLITO D. ROCAFORT
Director IV

04/ROF1

UPDATED PROGRAM OF ACTIVITIES

Capacity-Building Workshop n Revitalized Technical Assistance and Sbm Alignment for STAP Leaders

November 17-19, 2026

DAY 1 November 17, 2026

Time	Topic / Activity	Person(s) / Unit Involved
8:00 AM – 9:00 AM	Attendance and Registration	Field Technical Assistance Division (FTAD)
9:00 AM – 9:10 AM	Nationalistic & Preliminaries	FTAD
9:10 AM – 9:15 AM	Introduction of Participants	**Andrea Mabel E. Abrencillo** *Education Program Supervisor*
9:15 AM – 9:20 AM	Welcome Remarks	**Loida N. Nidea** *Director III*
9:20 AM – 9:30 AM	Statement of Purpose and Overview of Agenda / Program of Activities	**Michael Girard R. Alba** *Chief Education Supervisor, FTAD*
9:30 AM – 9:40 AM	Inspirational Message	**Carlito D. Rocafort** *Director IV*
9:40 AM - 10:00 AM	Keynote Message	**ASec ROGER B. MASAPOL** Assistant Secretary Education Governance and Support Services
10:00 AM – 10:10 AM	**Health Break**	—
10:10 AM – 10:30 AM	Overview of STAP: Framework, Goals, and 360-Day Implementation Timeline	**Michael Girard R. Alba** *FTAD Chief*
10:30 AM – 11:30 AM	Transforming School Governance: Data-Driven Leadership and Technical	**Chief Viernalyn M. Nama**

	Assistance for Sustainable School Improvement	Policy Planning and Ressearch Division
11:30 AM – 12:00 NN	Evidence-Based Interventions & Challenge Resolution: Practical problem-solving across school governance, instruction, and operations	**Chief Renato M. Felipe Jr.** Curriculum and Learning Management Division
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 2:00 PM	Revitalized Technical Assistance: Principles, Processes, and Mechanisms	**Andrea Mabel E. Abrencillo** *Education Program Supervisor*
2:00 PM – 3:00 PM	M&E, Accountability & Sustainability: Tracking progress, ensuring transparency, and building lasting systems.	**Chief Luz E. Osmena** Quality Assurance Division
3:00 PM – 5:00 PM	School Performance Gap Analysis and Identification of Priority TA Needs	**Rommel John Lampas Aballe** Program Chair, Pamantasan ng Lungsod ng Pasig

DAY 2: November 18, 2026

Time	Topic / Activity	Person(s) / Unit Involved
8:00 AM – 8:30 AM	Management of Learning (MOL)	Andrea Mabel E. Abrencillo *Education Program Supervisor*
8:30 AM – 9:45 AM	Practical School Innovations: Designing Impactful Interventions for Complex School Needs on Literacy & Numeracy	DIONIMAR B. BANARIA Program Chair, Pamantasan ng Lungsod ng Pasig

9:45 AM – 10:00 AM	**Health Break**	—
10:00 AM – 12:00 NN	Targeted School Planning: Bridging Performance Gaps Through Synchronized SIPs and AIPs	**Adrian M. Bullo** Planning Officer III Policy Planning and Research Division
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 3:00 PM	Review and Enhancement of School Improvement Plans (SIPs) and Annual Implementation Plans (AIPs)	**Andrea Mabel E. Abrencillo** *Education Program Supervisor*
3:00 PM – 5:00 PM	Development of Needs-Based Technical Assistance Plans through Structured Coaching and Mentoring	Resource Speaker / Facilitators

DAY 3: November 19, 2026

Time	Topic / Activity	Person(s) / Unit Involved
8:00 AM – 8:30 AM	Management of Learning (MOL)	FTAD Team
8:30 AM – 10:00 AM	Tracking Progress, Sustaining Impact: Building Sustainable Monitoring and Evaluation Mechanisms	**Michael Girard R. Alba** *FTAD Chief*
10:00 AM – 12:00 NN	Development of STAP Implementation Plan	Participants / Facilitators
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 2:00 PM	Presentation of Outputs and Commitment Setting	Participants / FTAD
2:00 PM – 3:00 PM	Ways Forward and Sustainability Mechanisms	**Michael Girard R. Alba** *FTAD Chief*
3:00 PM – 5:00 PM	Closing Program & Awarding of Certificates	FTAD Team

Capacity-Building Workshop n Revitalized Technical Assistance and Sbm Alignment for STAP Leaders

November 17-19, 2026

ANNEX A: LIST OF SCHOOLS AND SCHOOL HEADS OF THE STAP

No.	SDO / Division	Name of School	School Head
1	Sto. Tomas City	Sto. Tomas Senior High School	Jomel C. Atienza
2	Laguna	Santo Tomas Elementary School	Annabel V. Gumobao
3	Laguna	Maytalang II Elementary School	Ivy A. Ablir
4	San Pablo City	Don Arsenio Escudero Sr. Memorial School	Nolan E. Glorioso
5	Cabuyao City	Casile Integrated National High School	Shyreene T. Legisma, EdD
6	Sto. Tomas City	San Jose National High School	Mylene M. Natividad
7	Laguna	Bitin Integrated National High School	Loravella R. De Castro
8	Tayabas City	Lawigue Elementary School	Wenefredo B. Baylongo
9	San Pedro City	San Pedro Relocation Center National High School	Enrique R. Malimata
10	San Pedro City	San Antonio Elementary School	Shella M. Perez, Principal II

11	San Pedro City	Cuyab Elementary School	Jhumar P. Concepcion
12	Laguna	Dambo Elementary School	Cristina V. Ormido
13	Laguna	San Juan National High School	Laurita P. Arca
14	Rizal	Kapalaran Elementary School	Sherwin F. Cruz
15	Laguna	Casa Real Elementary School	Ma. Theresa F. Taquilid
16	Rizal	Dolores Elementary School	Julieta D. Gomez
17	Laguna	Nanhaya National High School	Leila Gutierrez Dorado
18	Rizal	Felix M. Sanvictores Elementary School	Roselia A. Libramonte, Principal I
19	Rizal	Magata-Manggahan Elementary School	Ierrah Mirasol V. Ladia
20	Imus City	General Emilio Aguinaldo National High School	Gina U. Reyes
21	Laguna	Oogong Elementary School	Dr. Nilda V. San Miguel
22	Laguna	Calangay Integrated High School	Mary Ann H. Reyes
23	Laguna	Paagahan Integrated National High School	Paolo O. Brequillo

24	Laguna	Tagumpay Elementary School	Reynaldo M. Conaco
25	Sto. Tomas City	Sta. Anastacia-San Rafael NHS	Gigi C. Corpuz
26	Quezon	Santa Elena Elementary School	Ronald Q. Factor
27	Imus City	Toclong Elementary School	Cristina I. Ante
28	Quezon	Villa Perez National High School	Jennet M. Itable
29	Quezon	Llavac Elementary School	Luzveminda A. Selim
30	Rizal	Dona Pepeng Elementary School	Melissa Olila
31	Rizal	Daraetan Integrated School	Ma. Maureen A. Calindog
32	Rizal	Rosario Ocampo Elementary School	Maricel A. Latina
33	Quezon	Binahaan Integrated School	Beatriz P. De Castro
34	Quezon	Calantas National High School	Rafael C. Ramos Jr.
35	Rizal	Cayabu Integrated School	Johnrey R. Vicente
36	Quezon	Palsabangon Elementary School	Salve R. Aurellana

37	Quezon	Mararaot Integrated School	Jay R M. Dela Torre
38	Cavite	Bienvenido R. Fojas Memorial Elementary School	Gloria R. Casiano
39	Lucena City	Ibabang Talim Integrated High School	Ritchelda D. Abadilla
40	Quezon	Cablao Elementary School	Reinalyn A. Rellion
41	Imus City	General Emilio Aguinaldo National High School	Gina U. Reyes
42	Quezon	New Little Baguio Elementary School	John Paul B. Flores
43	Cavite	Amaya School of Home Industries	Norielyn C. Narciso
44	Quezon	Kiborosa Elementary School	Luzviminda T. Buerano
45	San Pedro City	Laguna Resettlement Community School	Jodelyn Dalit Labad
46	Laguna	Tuntungin-Putho Integrated National High School	Mercy S. Capistrano, Principal II
47	Laguna	Kabulusan Integrated National High School	Janet R. De Luna
48	San Pedro City	Landayan Elementary School	Rolly P. Constantino
49	Rizal	Morong Integrated Science High School	Ramier P. Jubay Jr.

50	Rizal	Francisco P. Felix Memorial National High School	Absalon C. Fernandez
51	Quezon	Del Rosario Elementary School	Marla N. Ortiz
52	Batangas	Binubusan Elementary School	Cesar Q. Look II
53	Batangas	Tumalim National High School	Maria Irma C. Cudiamat
54	Lucena City	Lucena South II Elementary School	Jefferson R. Alojado
55	Batangas	Dalipit Elementary School	Medina R. Mendoza
76	Binan City	Pedro H. Escueta Memorial Elementary School	Albert D. Escuvania
57	Batangas	Kilitisan Elementary School	Annabelle M. De Jesus
58	Batangas	Ramon Paterno Memorial Elementary School	Evelyn B. Ojales
59	Quezon	Hagonghong Integrated High School	Rodel D. Magyaya
60	Bacoor City	Zapote Elementary School	Rhodora S. Sacramento
61	Batangas	Pitugo Elementary School	Rochell Bandong
62	Batangas	Panghayaan Elementary School	Analyn T. Inanda

63	Batangas	Nasugbu National High School	Rachel I. Bacit
64	Batangas	Maligaya Elementary School	Rosalie O. Mendoza
65	Batangas	Catmon Elementary School	Gregoria P. Rodriguez
66	Bacoor City	Longos Elementary School	Petzaida P. Burgos
67	Sto. Tomas City	Santiago Elementary School	Joyet B. Milan
68	Tayabas City	Busal Integrated School	Lilibeth B. Vargas
69	Bacoor City	City of Bacoor National High School San Nicolas	Anna Norwina B. Gayamo
70	Bacoor City	SHS in San Nicolas III, Bacoor City	Kynah Amor M. Darvin